District School Nurse

Description: The Sparta Area School District is seeking applicants for a full-time School Nurse. The School Nurse will be responsible for coordinating the health services to students and employees within the District and ensure that those District services comply with all Federal and State laws. Other responsibilities include:

- Serve as health consultant to administrators, school personnel, parents and students in regard to health needs of students and employees
- Provide professional development education for teachers on request through demonstration and presentation
- Maintain immunization and physical health records per state statute and Board policy
- Participate in IEP teams of students with special health problems
- Coordinate screening programs
- Supervise administration of medications by specific teachers or staff according to school policy
- Be part of the health curriculum planning committee
- Coordinate emergency nursing services
- Work in cooperation with Monroe County Health Department
- Ability to document nursing services that qualify for MA billing
- Serve on District-wide committees relevant to school health services

Knowledge, Skill, and Abilities:

- Ability to develop positive relationships with adults and children
- Working knowledge of relevant laws and regulations affecting school health services, public health issues, medical disorders and treatment, child growth and development
- Remain current in the health field by reading professional literature and attending workshops and professional groups
- Maintain a daily log of health services rendered by the nurse and by those under their supervision

Qualifications:

- Candidates must be a Registered Nurse (RN), licensed through the Wisconsin Department of Regulation and Licensing. Preferred candidates will have completed coursework in public/community health, and have a Bachelor’s Degree.

Submit a letter of interest, resume’, transcripts, district application form, copy of license and 3 letters of recommendation to Ms. Peggy Jadack, Sparta Area School District, 201 E Franklin Street, Sparta, WI 54656. Applications must be received on or before February 10, 2017. May apply through WECAN